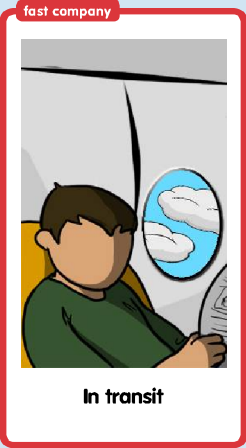


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How to Stay Productive While Traveling



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Take advantage of small pockets of free time



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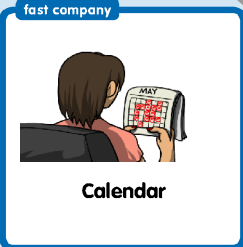
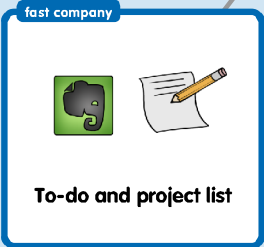
The trick: being prepared!

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Have your organizational tools on hand

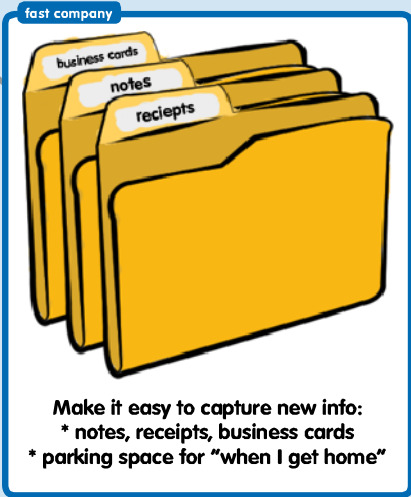
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Use a smartphone or paper planner



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Knock off a few tasks like a phone call or a brainstorm



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Get Back to Normal at Home



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DON'T WAIT!